

Executive Committee meeting in Brussels

Date: 29 November 2007
Start: 6 p.m. (until 9 p.m.)

Continuing: 30 November 2007 from 6.40 p.m. until 7.50 p.m.

Persons present: Anthony, Claudia, Elena, Hans, Hans-Werner, Lars, Roland.

1. Approval of the agenda. The agenda was approved.
2. Approval of the minutes of the meeting in Chisinau. The minutes were approved.
3. Organisation of the GA and the pre-conference
 - At the entry of the room - distribution of printouts: Anthony/Lars + Claudia (please ask presenters for any USB sticks, etc.)
 - Link with the technical room (behind window in meeting room) to distribute the USB sticks from presenters: Anthony
 - Vouchers for the dinner: Claudia
 - Voting papers (distribution and counting): Hans and Claudia
 - Chair: Roland
 - Secretary: writing the minutes: Lars

4. Content of discussions at the GA and the pre-conference

The program would be as in the revised agenda.

- Presenters: Roland, Elena, Lars? Hans Werner on money/tax!
- Presentation of changes in the Statutes: Lars

5. Revised Statutes

Lars would present the Statutes as written in the proposal sent out to members.

6. Preparation to vote for a Nominating Committee and two auditors

The voting would be conducted by Hans and Claudia.

7. Membership and associated membership

We decided, unanimously, that the German Academy, according to the Statutes, could not be a regular member. The Academy was a teaching institution with no membership. We decided therefore to welcome the German Academy as an associate member.

Institute of Aviation Medicine Prague: accepted as a regular member if it was a national association with elections and Statutes: to be confirmed by mutual contact. If not it could be accepted as associate member.

8 Membership fee

Hans Werner would give a presentation on this at the GA and during the discussion would provide advice and information for further decisions. We agreed on the importance of this task and the need to raise the necessary funds soon.

9 First meeting of the AB

There was an intense discussion on the elections at the AB because the present Statutes designate the President of the EC as the Chair of the AB. There were many formal questions to be discussed and difficult problems to solve, including diplomatic issues.

We agreed to let Roland present the problem at the GA and ask Uwe Stüben, the representative from the German Academy, if the following solution was acceptable to him: the German Academy would agree to become an associate member (according to Item 7 in the minutes) and if the new Statutes were accepted at the GA, the Executive Committee would ask him to enter the AB according to Article M.4 in the new Statutes.

10 Letter to EASA

No formal answers yet. The matter would be formally decided by EASA following advice from the SSCC members.

11. Website

It was improving. We wanted to have a member log-in.
We also wanted to have hyperlink to member's websites and other websites.

12. ICASM 2007, AsMA 2008 and ICASM 2008

AsMA 2008: ESAM update. We will have a meeting room at our disposal for 90 minutes.

13. Organisation of ECAM every two years

We agreed to arrange the next ECAM for the end of November 2008, together with the GA. We would try to have a schedule ready by the end of June. Hans Pongratz, as Chair of the Conference Committee, would lead the work.

We agreed to present ESAM via the German Society of Aerospace Medicine in August when the German Academy organised its congress.

14. Review of the task list

Postponed.

15. Any other business

At the continuing meeting of the EC after the GA:

Membership fee: the GA authorised us to ask for a EUR 5 regular membership fee for 2008.

According to the new Statutes, Article M.4: The EC unanimously invites Uwe Stüben to become a member of the AB.

16. Next meeting of the EC

At the end of February in Munich

Lars Tjensvoll
Secretary General