# European Society of Aerospace Medicine and UK Association of Aviation Medical Examiners Conference, <u>supported by the British Hyperbaric Association.</u> Sheraton Skyline Hotel, London Heathrow

### **ECAM2012**

## November 10<sup>th</sup>- 11<sup>th</sup> 2012.

#### **Abstract Submission Process**

All abstracts must be submitted electronically to the following web-site; www.esam.aero

There will be links to the appropriate part of the web-site for submission of abstracts.

Abstracts can be submitted from April 2012 .The deadline for submission of abstracts is July 31st 2012.

An abstract must be in English and should be submitted in the following form:-

Abstract title, presenting author information, including e-mail contact details, contributing authors' details.

The abstract should where possible be written in the form of Introduction, Methods, Results, Discussion and Learning Objectives, alternatively a summary of the presentation in narrative form will be acceptable.

The abstract should be limited to no more than 500 words including the title and authors' details. It should be in .doc .docx or .pdf format.

#### Financial Disclosure/Conflict of Interests/Ethics

Abstracts must include a statement concerning any financial disclosures or conflicts of interest.

Scientific presentations must adhere to the highest standards of scientific ethics and include appropriate acknowledgement or reference to scientific and or financial sources. No endorsement of commercial products is permitted and presentations should not contain any visible or audible product endorsement or advertising in any form.

Following acceptance of an abstract for aural presentation this must be in the form of a Power Point presentation.

The abstract may, at the discretion of the Scientific Programme Committee, be published on the AAME and ESAM website, and in paper format.

It is the author's responsibility to obtain all necessary permissions and clearances prior to submission of abstracts. ESAM and the UK AAME will not accept any legal or scientific liability or responsibility for the publication of any submitted material.

#### **Acceptance Process**

All abstracts will be reviewed by the members of the Scientific Programme Committee. Acceptance, requests for modification or for more information, or outright rejection, will be notified to the presenting author by e-mail following the review process.

Abstracts will be selected for either oral slide (Power Point) presentation or for a poster presentation.

The authors of papers which are accepted for oral presentation may be eligible for support from ESAM to attend the conference. Details will be provided when acceptance is notified.

If an abstract is accepted then it is expected that the lead author will present the paper in person at the meeting. A co-author may present the paper, but any other person shall only present with the prior permission of the planning committee. In the case of a poster presentation the author(s) shall prepare a suitable poster for display and be available to discuss the poster with any interested delegate at an appointed time as laid down by the programme planning committee.

It is hoped that once submitted an abstract will not be withdrawn but if this is necessary than the request to withdraw the abstract should be made in writing to the Scientific Programme Committee with the reasons for the request to withdraw. Withdrawals received after any publication deadline may still be published in paper or electronic format.