



## Agenda for the meeting of the Executive Committee of ESAM ZOOM meeting 17<sup>th</sup> December 2021 18:00 CET

(Advisory board members welcome)

Time: Friday 18:00 – 22:00 CET

Venue: ZOOM meeting

### Minutes

#### Attendees EC:

- Declan Maher President
- Olga Verba 1 st Vice-President
- Francisco Rios 2 nd Vice-President
- Elena Cataman Director
- Goran Bogdanovski Communication Director

#### Attendees AB:

- Martin Hudson
- Roland Vermeiren
- Anthony Wagstaff
- Trond-Eirik Strand
- Rene Maire

#### 1. Welcome by the President, Declan

Declan welcomed all, opened the virtual meeting and presented the agenda of the EC meeting.

#### 2. Adoption of agenda, Declan

The agenda was accepted by the EC members. The adaption of the agenda took place in advance of the meeting according to the suggestions of the members.

### 3. Draft minutes from the EC ZOOM Meeting on the 9<sup>th</sup> of September and the Zoom GA on 19<sup>th</sup> September, Declan

The draft minutes from the last EC meeting and the recent GA were distributed to the attendees of the meeting for review and approval. There were no objections or amendments.

**Action:** The respective documents should be uploaded to the ESAM website any time soon.

### 4. Overview / actions of previous EC meetings, Declan

The president recently invited each EC officer and the ESAM assistant to work out subjective job descriptions. Each officer was supposed to draw a short paragraph about his/her position and the corresponding area of responsibility. Responses were less than hoped for. Roland and Martin commented that the organizational structure of AsMA or IAMA could be suitable example concepts for ESAM to be guided by.

**Action:** Declan will elaborate officer job descriptions for all positions and send them to the EC, asking for comments, objections, and approval.

### 5. ESAM Academy – update, Ries

**Courses:** ESAM Academy is now aiming at Norway as a location for hosting the practical part of the Academy courses. Courses will be scheduled from October 2022. The respective syllabus is currently being worked out.

**Letter from the IAASM:** Claudia sent a response letter to James M. Vanderploeg pointing out that the name of the ESAM Academy will be retained. However, the conjunction between the Academy and ESAM should always be identifiable when mentioning the academy or naming sub organizations.

**Basic course+AMABEL:** AMABEL recently suggested to give basic courses. Referring to that, Ries presented the idea of a multinational exchange of lecturers: countries which would like to give basic courses and are able to organize the respective practical part could be supported by lecturers provided by the ESAM Academy. The concept might also be applicable for advanced courses in the future. As of the selection of suitable countries offering courses, the attendees agreed on the presence of a local ESAM Academy member supervising the courses as an important selection criterion. Thus, educational quality and standardization can be assured. In one specific case, this has already led to the choice of

Norway as course location with Anthony as the local representative of the ESAM Academy. Besides, the attendees discussed possibilities to advance advertisement for the ESAM Academy courses e.g., by enhancing online visibility of the course offers. Declan and Ries further proposed to send notifications to the AME's throughout Europe as a letter of information. The matter is currently under discussion at ESAM Academy.

**ESAM Webinar in the framework of the ICAM Webinars:** The Webinar is scheduled for February 2022 and ESAM Academy offered its support if necessary.

## 6. Use of ZOOM Webinar facility, Declan

The EC agreed on continuing using Zoom as the main Webinar facility.

## 7. ECA ESAM Meeting 11th October 2021 Report, Ries

Anthony, Declan and Ries attended an ECA meeting in October in Brussels. Ries worked out a consideration paper titled "Human factors/medical/FTL & miscellaneous aspects to consider (RCO/eMCO/SiPO)" pointing out the most urgent matters to be solved before fully implementing eMCO and SiPO. Accordingly, the main concerns raised by the aeromedical officers involved, were:

- adaption of medical as well as psychological assessments to the new requirements for pilots (e.g., mental health)
- encountering boredom and reduced vigilance of single pilots
- definition of level of expertise required before "flying solo"
- management of in-flight incapacitation of single pilots
- increase of workload for single pilots in both normal and unusual situations
- fatigue
- cybersecurity
- omission of pilot-to-pilot consultation, e.g., discussions about seldom used approaches

A similar consideration paper was elaborated by pilots involved, with similar outcome. In the future more ESAM experts may become active accompanying the process in a consulting capacity. However, there were uncertainties regarding possible payments of advising activities from ESAM as a non-profit association which will be discussed later in the process.

## 8. Report from IAC, Elena

Elena took part in the conference of the Aviation Medicine Doctors Association Russia on the 15<sup>th</sup> of April 2021. The meeting was mostly related to new aviation regulations in Russia elaborating different

view from specialists both Russian and international. Elene also took part in the conference of the steer Aviation Administration of Kazakhstan on the 29<sup>th</sup> of October which covered topics relating to flight safety and medical assessments of flight personal. She highlighted the constructive collaboration of medical specialists and hygiene experts especially during the current pandemic in the independent commonwealth states. Lastly, Elene attended the IAC Conference on the 24<sup>th</sup> of November. The main topic was the development of the ICAO CAPSCA.

## 9. EASA, Roland

Roland drew attention to two ESASA publications he recently forwarded to the EC and AB members of ESAM. One was on “interdependencies between socio economic factors and aviation safety, required by Article 89 of Regulation EC 2018/1139”. The second one was the EASA Easy Access Routes survey. Declan expressed his support for the Easy Access concept, but at the same time pointed out some aspects he finds somewhat critical. Thus, he referenced to the lack of standardization of psychological assessments for pilots changing to a new company, drug, and alcohol screening for pilots and the differences in implementation of the EPPSI concept on a national level. Further, the president addressed the controversies regarding the changes in the emergency medical kits and the first aid kits onboard aircrafts, in particular delivery sets and antiemetic drugs for children.

## 10. EPPSI: brief report, Ries

The statutes of EPPSI are currently being changed into a non-profit organization, registered in Luxembourg. In the future there may be another ESAM expert involved in the program for further assistant and cooperation between the two organization.

## 11. ICAM 2022 - news or status, Declan

The last ICAM 2022 organizing committee meeting was on the 1<sup>st</sup> of December 2021. Accordingly, the fees have managed to remain static with current expenses of ca. 6000€ paid to the operating company. The early bird ticket will be about 550€ (available from April to July). Currently, the organizing committee is in the search of a graphic designer who can accompany the ICAM. In terms of accommodation the attendees agreed on acting quickly to be able to stay in strategically convenient districts of Paris with good connection to the congress area. The next meeting of the ICAM organizing committee will be on the 11<sup>th</sup> of January 2022.

The expenses to date are as followed (short version):

<b>Providers</b>	<b>Budget VAT excluded 2022</b>	<b>VAT included 2022</b>
TOTAL CDS AND CATERING	146.291	170.033,00
TOTAL COMPLEMENTARY PROVIDERS	27.550	33.060,00
TOTAL "EXPENSES"	190.141	222.653,00
TOTAL INCOME	25.316	28.100,00
BALANCE	164.825	194.553,00
Registration fee (400 people)		
530 VAT included / 477 VAT excluded	190.800	212.000,00
Positive differential (400 people)	25.975	

## 12. Treasurer's status report, Declan

ESAM is currently in a stable financial situation. The proposed budget for 2022 was calculated as followed:

<b>Proposed budget for ESAM e.V. 2022</b>	
<b>Travel expenses (estimation, depends on COVID-situation)</b>	10.000€
<b>ICAM 2022</b>	Are further deposits necessary? What revenue can be expected?
<b>Tax consultant</b>	1.250€
<b>Bank account costs</b>	200€
<b>Assistant Felix</b>	5.000€
<b>Social Tax for assistant</b>	1.000€
<b>Website ESAM</b>	1000€
<b>Various points ZOOM?</b>	3500€
<b>Legal documents</b>	

Declan proposed to increase the expenses for the ESAM website as it plays an important role as a main tool of representativity for the organization.

## 13. EASA MEG Meeting November 2021, Roland

**EASA SiB for FCL and ATCO:** The 48h no fly regulation after given the COVID vaccine will remain in place and includes Booster Vaccines.

**SAB:** The report from the EASA management board was summarized by Roland highlighting the following points of interest: restart skills, ramp alcohol tests (very low uptake of positive cases (4)), principal place of business of companies.

The task force for reorganization of the SAB subcommittees is still negotiating towards a final concept to reorganize and reduce participating representatives. The task force for the review of rulemaking procedure intends primarily to accelerate the implementation of new EASA rules. Roland however raised concerns, this could be at the disadvantage of a fair and balanced decision-making process.

**EAMR implementation notice:** The implementation date has been rolled out onto January 1<sup>st</sup>. However, the use of the EAMR is still related to difficulties in gaining access to the software, particularly by the authorities and AMEs.

#### 14. AsMA meeting in Reno and collaboration, Declan

Declan expressed his hope to have the regular lunch time meeting in Reno. The elaboration of the respective content is currently in process. Roland reminded the attendees to apply or register for AsMA memberships (fellow, associate fellow) and AsMA awards.

#### 15. Website status, Goran

Goran reminded the EC and AB members to submit their CV and photo for the ESAM website to be updated. The president highlighted that Goran, as communicative director of ESAM, should have full autonomy over the day-to-day management of the website while the president only gets informed about certain directions. The photos and CVs of the circle of experts shall not be updated to the ESAM website as this would include over 50 colleagues and consequently overload the website. However, the respective names will be published. Besides, Goran called for a closer cooperation between ESAM and its member organizations which includes an increased level of presence of ESAM experts in the members states for publicity work and professional collaboration.

**Action:** The EC and AB members will send their CV and photo to Goran. Goran and Declan will work out specifically to which extent the director of communication is allowed to work autonomously.

#### 16. Advisory board report, Ries

The work in the circle of experts largely came to hold due to several invitations to tender by EU/EASA. The CoE group of Ries (Human Factor) is awaiting who will win the bid of the EASA tender on Reduced Crew Operations for ATPL pilots. The CoE group of Rene (Cardiology) is currently awaiting tender publication by the EU. Hereby, the University Hospital of Zurich would be a favorable institution for cooperation. However, the resignation of Switzerland from the EU Horizon project might disqualify the

University Hospital Zurich from applying for the tender. Alternatively, Rene is contact with the Institution of one of a member of his expert group from Germany exploring possible cooperation options. For the Mental Health group, the invitation to tender is already published and Ries is negotiating participation in a consortium with a university and institutions. There will also be a tender about Diabetes Mellitus coming out by the end of the year in which regard Ries already has preliminary contacts with a university hospital to apply.

#### 17. Assistant's Status, Felix

The assistant expressed his overall satisfaction with his induction into the ESAM community and thanked all the attendees for their cooperation.

#### 18. Next EC-meeting

The next EC-meeting is planned to take place by the end of January 2022.

Draft Minutes Prepared by: Felix Liebold (Assistant)